**UC Davis EHS Core Center Career Development Program**:

*Training in Best Practices in Research Program Management and Leadership*

**2020-2021 Class Schedule & Syllabus**

Thursdays, 4:00 – 5:30 pm

Class location by date

**Session #1—Self Awareness & Leadership**

September 10, 2020

Location: Zoom

Introductions & Course Overview 4:00-4:45pm

Purpose: uniform understanding of course expectations and participants introductions

Facilitators: Pam Lein, Nick Kenyon, and Gene Crumley

Introductions: ‘What are your earliest memories of being attracted to science?’

Mini-lecture: Self Awareness & Leadership 4:45-5:20pm

Facilitator: Gene

Homework Assignment: 5:20-5:25pm

* Go to the website: personalitylab.org and take the ‘All About You: The Big 5 Personality Test’
* See how your ‘self-evaluation’ compares with the personalitylab.org results

Adjourn 5:30pm

**Session #2—Leadership & Communication**

October 22, 2020

Location: Zoom

Opening ‘check in’ 4:00-4:10pm

Facilitator: Gene

Mini-lecture: Leadership & Communication 4:10-5:25pm

Facilitator: Gene

Adjourn 5:30pm

**Session #3—Leadership & Communication/Feedback Conversations I**

November 19, 2020

Location: Zoom

Opening ‘check in’ 4:00-4:10pm

Facilitator: Gene

Mini-lecture: Leadership Communication: Feedback 4:10-5:25pm

Facilitator: Gene

Adjourn 5:30pm

**Session #4—Leadership & Communication/Feedback Conversations II**

December 17, 2020

Location: Zoom

Opening ‘check in’ 4:00-4:10pm

Facilitator: Gene

Mini-lecture: Leadership Communication: Feedback 4:50-5:20pm

Facilitator: Gene

Homework Assignment: 5:20-5:25pm

* Fill out LSI instrument before next class session (1/21/21)
* Bring your completed LSI instrument to class on January 21

Adjourn 5:30pm

**Session #5—Budgeting**

January 07, 2021

Location: TBD

Mini-lecture/Discussion: Setting up and managing research budgets 4:00 – 5:29pm

Facilitators: Nick Kenyon, Pam Lein

Adjourn 5:30 pm

**Session #6—Leadership Styles**

January 21, 2021

Location: TBD

Opening ‘check in’ 4:00-4:10pm

Facilitator: Gene

Mini-lecture: Leadership Styles 4:10-5:25pm

Facilitator: Gene

Adjourn 5:30pm

**Session #7—Leadership Health & Well Being**

February 18, 2021

Location: TBD

Opening ‘check in’ 4:00-4:10pm

Facilitator: Gene

Mini-lecture: Leadership Health & Well Being 4:10-5:15pm

Facilitator: Gene

Instructions for ‘Case’ presentations 5:15-5:25pm

Facilitator: Gene

Adjourn 5:30pm

**Session #8-Regulatory Compliance**

Thursday February 25, 2021

Location: TBD

Mini-lecture/Discussion:

What is regulatory compliance and why is it important? 4:00-5:25pm

Facilitators: Nick Kenyon, Pam Lein

Adjourn 5:30pm

**Session #9—Case presentations**

March 11, 2021

Location: TBD

Case presentations 4:00-5:25pm

Adjourn 5:30pm

**Session #10—Case presentations**

April 22, 2021

Location: TBD

Case presentations 4:00-5:25pm

Adjourn 5:30pm

**Session #11—Summation/Evaluations**

May 20, 2021

Location: TBD

Mini-lecture: Putting All the Pieces Together 4:10-5:25pm

Facilitator: Gene

Adjourn 5:30pm